

TUESDAY, JUNE 7, 2022
OFFICE OF THE BOARD OF COMMISSIONERS
PICKAWAY COUNTY, OHIO

The Pickaway County Board of Commissioners met in Regular Session in their office located at 139 West Franklin Street, Circleville, Ohio, on Tuesday, June 7, 2022, with the following members present: Mr. Jay H. Wippel, Mr. Harold R. Henson, and Mr. Gary K. Scherer. April Dengler, County Administrator, was also in attendance.

In the Matter of
Minutes Approved:

Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to approve the minutes from May 31, 2022, with corrections.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

In the Matter of
Bills Approved for Payment:

Commissioner Harold Henson offered the motion, seconded by Commissioner Gary Scherer, to adopt the following Resolution:

BE IT RESOLVED, that the bills have been found to be properly filed and their respective vouchers shall be cross-referenced to the approving pages dated June 8, 2022, in the Commissioners' Voucher Journal, the date in which checks will be cut; then,

BE IT FURTHER RESOLVED, that the Board of Pickaway County Commissioners orders the Auditor of Pickaway County, Ohio, to draw her warrant on this entry in the amount of \$80,855.19 on the County Treasurer to satisfy the same.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

In the Matter of
Then and Now Certification Approved for Payment:

Commissioner Harold Henson offered the motion, seconded by Commissioner Gary Scherer, to adopt the following Resolution:

BE IT RESOLVED, that the County Auditor certifies that both at the time that the following contracts or orders were made and at the time that a certification (Section 5705.41) was completed, sufficient funds were available or in the process of collection, to the credit of a proper fund, properly appointed and free from any previous encumbrance. The Then and Now Certification has been found to be properly filed and their respective vouchers shall be cross-referenced to the approving pages dated June 8, 2022, in the Commissioners' Voucher Journal, the date in which checks will be cut; then,

BE IT FURTHER RESOLVED, that the Board of Pickaway County Commissioners, as Taxing Authority are authorizing the Auditor of Pickaway County, Ohio, to draw her warrant on this entry in the amount of \$183,046.50 on the County Treasurer to satisfy the same.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

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**In the Matter of
Amended Certificate Approved:**

Commissioner Harold Henson offered the motion, seconded by Commissioner Gary Scherer, to adopt the following Resolution:

Resolution No.: PC-060722-45

WHEREAS, the Pickaway County Budget Commission approved an AMENDED CERTIFICATE in the amount of \$14,137.00 to amend Youthful Driver's Safety Fund, fund #937,

THEREFORE BE IT RESOLVED, that the Pickaway County Board of Commissioners hereby appropriated the following sum for expenditure for period ending December 31, 2022:

**YOUTHFUL DRIVER'S SAFETY FUND #937
\$14,137.00**

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of
Appropriations Approved:**

Commissioner Harold Henson offered the motion, seconded by Commissioner Gary Scherer, to approve the following requests for APPROPRIATION:

\$8,682.52 – 919.6908.5980 – Auditor's Tax Sale – Auditor

\$14,137.00 – 937.1257.5401 – Contract Services – Juvenile/ Probate Court

\$140,000.00 – 206.5015.5447 – COVID-19 Assistance – JFS

\$3,400.00 – 101.1105.5703 – Contingencies – Recorder

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of
Transfer and Reappropriations Approved:**

Commissioner Harold Henson offered the motion, seconded by Commissioner Gary Scherer, to approve the following requests for TRANSFER AND REAPPROPRIATION:

**\$3,400.00 – 101.1105.5703 – Contingencies – Recorder
TO
101.1145.5401 – Contract Services - Recorder**

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

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In the Matter of
Blanket Purchase Order Approved:

Commissioner Harold Henson offered the motion, seconded by Commissioner Gary Scherer, to approve the following requests for BLANKET PURCHASE ORDER:

BL-220481 - \$8,682.52 – 919.6908.5980 – Auditor Tax Sale - Auditor

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

In the Matter of
Maintenance Department Report:

The following is a summary of the report provided by Jon Brown, Maintenance Supervisor:

- Mr. Brown reported that the Building Department porch is underway, and the old porch is being deconstructed for removal.
- The county received a bad batch of photocells that seem to lose voltage. Mr. Brown suggested the option to change over to LED lighting.
- Mr. Brown contacted the company regarding the courthouse doors to get additional information on the doors.
- The generator at the fairgrounds is hooked up and plumbed in. The Company of the generator is supposed to come in and commission the unit. It may not be completed before this year's fair. Mr. Brown is still waiting on Columbia Gas to get gas at the Maintenance Building.
- Mr. Brown informed that the quote from Captain Steamer of \$48,519.70 is an annual contract and is the total for all county buildings.

In the Matter of
Captain Steamer Flooring Contract
For County Buildings:

Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to approve the service contract with Captain Steamer Cleaning Company, LLC at the following:

CRC Building	(27,201 sq. ft.)	\$18,280.70
Pickaway County Courthouse	(21,275 sq. ft.)	\$19,454.00
Pickaway County Service Center	<u>(23,550 sq. ft.)</u>	<u>\$10,785.00</u>
Totals	(72,026 sq. ft.)	\$48,519.70

Services shall include annual deep cleaning, yearly maintenance cleaning services and spot cleaning/ buffing traffic areas at the listed locations for each building.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

In the Matter of
IT Department Report:

The following is a summary of the report provided by Robert Adkins, Pickaway County IT Department Director:

- Spectrum port of phones for Garage and for Dog Shelter – Mixed Report
- SO – Migration -Central Square finally seems engaged
- Fairgrounds – Some Progress.

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- Mark coming onsite Thursday to test remote connection from Sheriff cruisers.
- Update on Eline to Prosecutor office
- VM Hosts upgraded to 7.0 except for Host 100.
- Continue working with Pioneer to configure a web server for the Juvenile Court. Update
- Rick has been facilitating Pioneer's connection to implement eCitations for JV Court. Update
- VEEAM AND Wasabi Quotes
- O365 installed and running.

**In the Matter of
Dog Shelter Report:**

The following is a summary of the report provided by Ron Custer, Dog Warden.

- Mr. Custer informed that the back gate entrance has been relocated to a more fitting area.
- Mr. Custer will reach out to Pine Valley regarding plumbing lines outside at the new kennel pavilion before they start moving kennels.

**In the Matter of
Report Provided by Gary Cameron:**

The following is a summary of the report provided by Gary Cameron, EMA Director.

- This week Mr. Cameron will attend the Ohio E911 Coordinator Meeting – Legislation update, School Superintendent Meeting – safety plans, SERC Meeting – approval of our disaster exercise and CERT exercise at Cook's Creek
- Next week Mr. Cameron will attend Fire Chief Meeting and County EMA call with state
- General Information
 - 6/4/22 – Response to a hazmat spill on SR 207 at Plummer Rd. Tractor belonging to Palmer Farms spilled hydraulic fluid on the roadway. ERC responded to clean up.
 - Two reported connection outages reported at the Sheriff's PSAP this past week.
 - Commercial Point Homecoming event 6/8 – 6/11/22
 - Continued reports of cyber-crime/hacking forwarded to IT
- EMA Projects
 - Full scale pipeline disaster exercise in planning stages. Scheduled for August 31 at Deer Creek State Park. Planning continues.
 - Continued effort to train first responders in ICS and NIMS. Training request submitted to State.
 - EMA inventory audit – slow progress. Reorganization of EOC garage underway and transferring some PPE supply from Maintenance shop to EOC.
 - Continuing development of the Community Emergency Response Team – CERT training performed and beginning the vetting process.
 - Fiber connection established at the radio tower.
- Issues requiring Commissioners Support/Notification:

**In the Matter of
Veeam Licensing and Offsite Storage
For County IT Department:**

Commissioner Gary Scherer offered the motion, second by Commissioner Harold Henson, to approve Licensing and Offsite Storage through Veeam Licensing for 70 servers (SO & County), O365 Backup 300 users (SO & County) and 25 TB Offsite Storage at the rate of \$15,825.87.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

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In the Matter of
Job and Family Services:

Joy Ewing, JFS Director, met with the Commissioners to introduce and give a recommendation for Nick Tatman to be the next Job and Family Services Director. Commissioner Wippel asked about the requirements of advertising the position and they discussed previous Directors hired for the position. The position was advertised in the past and the Commissioners recommended it be posted in-house this time. Mrs. Ewing will see that the position gets posted internally today. Mrs. Ewing requested and recommended that Mr. Tatman be appointed as the acting Director of JFS.

Commissioner Harold Henson offered the motion, second by Commissioner Gary Scherer, to appoint Nick Tatman as the acting Director of Job and Family Services effective June 13, 2022.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

In the Matter of
Executive Session:

At 10:50 a.m., Commissioner Harold Henson offered the motion, seconded by Commissioner Gary Scherer, to enter into Executive Session pursuant to ORC §121.22 (G) (1) to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation, etc., of a public employee with April Dengler, County Administrator in attendance.

Roll call vote on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

At 11:15 a.m., the Commissioners exited Executive Session and Commissioner Harold Henson offered the motion, seconded by Commissioner Gary Scherer, to resume Regular Session.

Roll call vote on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

No Action taken.

In the Matter of
Community Development Block Grant
PY 2022 Program Public Hearing:

Hannah Diewald, CDC of Ohio, Inc. opened the public hearing for the PY2022 Community Development Block Grant Program with the following information:

Allocation Program

- Grant request is for \$244,000
 - Leverage to Neighborhood Revitalization Grant for the Village of Williamsport (\$142,200 Sewer Facility Improvements).
 - Leverage to Critical Infrastructure Grant for the Village of Tarlton: \$53,000 (Flood/Drainage Improvements).
- Administration: \$48,000 (administration and Fair Housing)

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Neighborhood Revitalization – Village of Williamsport

- Grant request \$750,000
- Administration \$50,000
- Local Leverage – Village of Williamsport \$37,500
- Total Project Costs \$929,700
- Projects
 - Street Improvements
 - Pike Street, Spruce Street, Green Street – 2,250 LF of paving, 240 LF of crosswalk
 - Street Signs – 40 installed
 - Sewer Line Improvements
 - 2,200 LF of Sanitary Sewer Lining, 1,000 LF of Sanitary Sewer Cleaning/Televising, 20 LF of Lateral Reinstatement, 1 Bypass Pumping
 - 6 Lights installed
 - Public Rehabilitation Improvements
 - 1 Partial Water Tower Painting
 - Parks & Rec. Facilities
 - 1 Pickleball Court installed
 - 30 Parking Spaces installed
 - Community Center Improvements
 - Facility Rehabbed – Exterior Painting
 - Window Replacement
 - Downspouts improved
 - Refrigeration/ Cooling installed

Critical Infrastructure – Village of Tarlton

- Grant Request: \$500,000
- Administration: \$30,000
- Local Leverage – Village of Tarlton: \$50,000
- Total Project Cost: \$603,000
- Project – Flood/ Drainage Improvements
 - 1,374 LF of Storm Sewer installed, 1,146 LF of paving, 2,140 LF of Curb/ Gutter

In the Matter of
Community Development Block Grant
PY2022 CDBG Allocation, Neighborhood Revitalization and
Critical Infrastructure Application Submittal:

Commissioner Harold Henson offered the motion, seconded by Commissioner Gary Scherer, to adopt the following Resolution:

Resolution No.: PC-060722-46

SUBMIT APPLICATION FOR PY 2022 CDBG ALLOCATION;
PY 2022 CDBG NEIGHBORHOOD REVITALIZATION;
PY 2022 CDBG CRITICAL INFRASTRUCTURE

WHEREAS, the State of Ohio, through the Ohio Department of Development, has Program Year 2022 (PY 2022) funds available as a part of the Community Development Block Grant Program; and,

WHEREAS, Pickaway County may be eligible to receive \$244,000 in PY 2022 CDBG Allocation Program funds, up to \$750,000 in CDBG Neighborhood Revitalization grant funds for the projects meeting a National Objective of benefiting at least 51% low-moderate-income (LMI) persons or aiding in the elimination of slum and blight, and up to \$500,000 in CDBG Critical Infrastructure grants,

WHEREAS, Pickaway County has selected projects for funding for PY 2022, which are outlined in the grant applications, and

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NOW THEREFOR BE IT HEREBY RESOLVED by the Pickaway County Board of Commissioners to submit applications for a PY 2022 CDBG Allocation, PY 2022 CDBG Neighborhood Revitalization, and a PY 2022 CDBG Critical Infrastructure grant as prepared by CDC of Ohio, Inc.

BE IT FURTHER RESOLVED by the Pickaway County Board of Commissioners that the County will comply with the required assurances of the grant if assistance is approved.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

In the Matter of
Community Development Block Grant
Environmental Review Documentation and
Certification Form for General Administration,
Fair Housing and Planning:

Commissioner Harold Henson offered the motion, second by Commissioner Gary Scherer, to approve and authorize Commissioner Wippel to execute the Environmental Review Documentation and Certification Form for General Administration, Fair Housing and Planning for Community Development Block Grant, Allocation, Neighborhood Revitalization and Critical Infrastructure Program.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

In the Matter of
Auditors Monthly Review:

Melissa Betz, Auditor, met with the Commissioners to provide an update for the month of May 2022. The month of June started at \$12,804,958.07 and a cash balance of \$12,354,860.03. Sales Tax has slightly declined but, revenues are right where they should be according to Mrs. Betz. Advertising expenses are down and delinquent taxes have already been advertised. There are sheriff sales scheduled to take place today at the courthouse.

Mrs. Betz addressed a request that she received from a taxpayer regarding a AirBNB property and bed tax. A resolution was passed by the Commissioners in 2003 for a 3% bed tax for units in Pickaway County. Townships may collect a bed tax for their township. Mrs. Betz will contact Judy Wolford, Prosecutor, for guidance on how to enforce the tax.

Kyle Miller, Dominion Energy, contacted Mrs. Betz asking where they should send Pickaway County's money and how much relative to the Atlanta Solar Project. Commissioners advised that an agreement was signed with the project (Atlanta Solar Project) and should receive \$6 million total in several payments. Mrs. Betz discussed what line item to place the funds and the Commissioners have to finalize what will be done with the funds.

Mrs. Betz re-addressed the contract for Eagle View fly-over appraisals. She was hoping that with ARP funds it could alleviate the funds coming from the E911 funds. The E911 committee approved for it to be paid from their funds and Mrs. Betz suggested for the committee to come to the Commissioners to request ARP Funds. The request is to add three additional flights. A time will be schedule for Mrs. Betz to come back with Jason Gillow, GIS, to review.

In the Matter of
County Administrator Report:

The following is a summary of the report provided by April Dengler, County Administrator:

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- Ms. Dengler forwarded the resolution regarding the Commissioners Opposition to the Chipmunk Solar Project to the Ohio Power Siting Board.
- Ms. Dengler provided the most recent construction schedule from WDC Group relative to the Fairgrounds Phase II Project.
- Ms. Dengler has the tax budget almost complete. Ms. Dengler will have next Tuesday to review.

In the Matter of
Allocation of 3% Increase to
General Fund Salary Line Items:

Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to approve a 3% increase to general fund salary line items to be used for raises effective July 1st, 2022.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

In the Matter of
Weekly Dog Warden Report:

The weekly report for the Wright Poling/Pickaway County Dog Shelter was filed for week ending June 4, 2022.

A total of \$420 was reported being collected as follows: \$120 in dog licenses; \$45 in dog license late penalty; \$200 in adoptions; \$50 in redemption fees and \$5 in private donations.

Four (4) stray dogs were processed in; four (4) dogs were adopted.

With there being no further business brought before the Board, Commissioner Scherer offered the motion, seconded by Commissioner Henson, to adjourn.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Jay H. Wippel, President

Harold R. Henson, Vice President

Gary K. Scherer, Commissioner
BOARD OF COUNTY COMMISSIONERS
PICKAWAY COUNTY, OHIO

Attest: Angela Karr, Clerk